SEK Interlocal#637

**TIME REPORT OF PROFESSIONAL STAFF**

***PLEASE MAIL THE LAST WORKING DAY OF THE MONTH***

 **ID#\_\_\_\_\_\_\_\_\_\_**

 **Employee Month/Year \*Days Worked This Month**

**CAUSE OF ABSENCE # DAYS ABSENT DATES**

**Timesheets run from the first of the month to the last day of the month. Turn in timesheets to the Interlocal Office, 400 N. Pine, Pittsburg, KS 66762, after the last working day of the month.**

**I hereby certify that the above record is correct for the period indicated.**

 **Principal**